



**CALTHORPE
ACADEMY**
Skills for the life we want

Qualifications Appeals Policy

Ratified by the (*Head Teacher)

Signed by the (*Head Teacher):

Date: Nov 2024

To be reviewed (*every 2 years):

Date: Nov 2026

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1. Introduction:

This policy addresses the situation where students may wish to appeal against a grade he/ she has received for a qualification.

2. Access:

This policy can be found online at www.calthorpe.thrive.ac .

This policy is reviewed annually and may be amended in response to feedback from students, staff, parents and external organisations.

3. Policy Statement:

3.1 All students at Calthorpe Academy have the right to make an appeal about any of the marks received for the qualifications they are undertaking.

3.2 If any student wishes to appeal a decision, they should follow the following procedure:

- 1) If possible, speak to a member of staff responsible for teaching the qualification in the first instance about the reason they wish to appeal
- 2) The member of staff has a responsibility to explain to the candidate why he/she received the grade/mark.
- 3) If the student is not satisfied with the explanation, the piece of work will be re-marked by another member of staff also involved in that qualification
- 4) The student will be informed of the outcome of the re-marking by letter
- 5) If the student wants to continue to appeal, he/she needs to contact the exams officer, who will provide the student with information about the appeals procedure for the relevant awarding body on behalf of the student
- 6) Please note: a student must have the support of the centre to be able to appeal against a result

4. Children's Rights

Here is a summary of the [United Nations Convention on the Rights of the Child \(CRC\)](#) articles that are relevant to education and student rights, which support our appeals policy:

Article 12 – Respect for the Views of the Child

- a. Children have the right to express their views freely in matters affecting them, and those views must be given due weight according to their age and maturity.
- b. This aligns with students' rights to appeal grades and provide feedback.

Article 28 – Right to Education

- c. Every child has the right to access education, and measures should be in place to ensure fairness in the evaluation process.
- d. This article supports policies that uphold transparency and fairness in grading systems.

Article 29 – Goals of Education

- e. Education should aim to develop the child's personality, talents, and abilities to their fullest potential.
- f. Appeals processes empower students to seek fairness and achieve their potential by ensuring grades reflect their efforts and abilities accurately.

Article 3 – Best Interests of the Child

- g. The best interests of the child must be a primary consideration in all actions concerning them.
- h. Ensuring a fair and supportive appeals process aligns with this principle.

Article 13 – Freedom of Expression

- i. Children have the right to seek, receive, and share information, including the right to question and understand decisions made about their education.

5. Changes

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